


**King County**
**Department of Development  
and Environmental Services**

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## STATE ENVIRONMENTAL POLICY ACT (SEPA) CHECKLIST

For alternate formats, call 206-296-6600.

### Purpose of the checklist

The State Environmental Policy Act (SEPA), RCW Chapter 43.21 C, requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An Environmental Impact Statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impacts from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

### Instructions for the applicants

This environmental checklist asks you to describe some basic information about your proposal. Governmental agencies use this checklist to determine whether the environmental impacts of your proposal are significant, requiring preparation of an EIS. Answer the questions briefly with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if a question does not apply to your proposal, write "do not know" or "does not apply". Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations such as zoning, shoreline and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impacts.

#### **A. Background**

1. Name of the proposed project, if applicable:

2. Name of applicant:

3. Address and phone number of applicant and contact person:

4. Date checklist prepared: \_\_\_\_\_

5. Agency requesting checklist: \_\_\_\_\_

6. Proposed timing or schedule (including phasing, if applicable):

7. Do you have any plans for future additions, expansion or further activity related to or connected with this proposal? ☐ Yes ☐ No If yes, explain.

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

9. Do you know whether applications are pending for government approvals of other proposals directly affecting the property covered by your proposal? ☐ Yes ☐ No If yes, explain.
10. List any government approvals or permits that will be needed for your proposal, if known.
11. Give brief complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)
12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site or sites. Provide a legal description, site plan, vicinity map and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications to this checklist.

To be completed by applicant	Evaluation for Agency Use Only
<p><b>B. Environmental elements</b></p> <p><b>1. Earth</b></p> <p>a. General description of the site (check one)</p> <p> <input type="checkbox"/> Flat  <input type="checkbox"/> Rolling  <input type="checkbox"/> Hilly  <input type="checkbox"/> Steep slopes  <input type="checkbox"/> Mountainous  <input type="checkbox"/> Other: _____         </p> <p>b. What is the steepest slope on the site (approximate percent of slope)?</p> <p>c. What general types of soil are found on the site (i.e., clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.</p> <p>d. Are there surface indications or history of unstable soils in the immediate vicinity? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, describe.</p> <p>e. Describe the purpose, type and approximate quantities of any filling or grading proposed. Indicate source of fill.</p>	

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<p>f. Could erosion occur as a result of clearing, construction or use?  <input type="checkbox"/> Yes   <input type="checkbox"/> No   If so, generally describe.</p> <p>g. About what percent of the site will be covered with impervious surfaces after project construction (i.e., asphalt or buildings)?</p> <p>h. Proposed measures to reduce or control erosion or other impacts to the earth, if any:</p>	
<p><b>2. Air</b></p> <p>a. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke, greenhouse gases) during construction and when the project is completed? If any, generally describe and give approximate quantities if known?</p> <p>b. Are there any off-site sources of emissions or odor that may affect your proposal? <input type="checkbox"/> Yes   <input type="checkbox"/> No   If so, generally describe.</p>	

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<p>c. Proposed measures to reduce or control emissions or other impacts to air, if any:</p>	
<p><b>3. Water</b></p> <p>a. Surface:</p> <ol style="list-style-type: none"> <li>1. Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, salt water, lakes, ponds, wetlands)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe type and provide names. If appropriate, state what stream or river it flows into.</li> <li>2. Will the project require any work over, in or adjacent to (within 200 feet) the described waters? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe and attach available plans.</li> <li>3. Estimate the amount of fill and dredge material that would be placed or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.</li> </ol>	

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<p>4. Will the proposal require surface water withdrawals or diversions? <input type="checkbox"/> Yes <input type="checkbox"/> No Give general description, purpose and approximate quantities if known.</p> <p>5. Does the proposal lie within a 100-year floodplain?  <input type="checkbox"/> Yes <input type="checkbox"/> No If so, note location on the site plan.</p> <p>6. Does the proposal involve any discharges of waste materials to surface waters? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, describe the type of waste and anticipated volume of discharge.</p>	
<p>b. Ground</p> <p>1. Will groundwater be withdrawn or will water be discharged to groundwater? <input type="checkbox"/> Yes <input type="checkbox"/> No Give general description, purpose and approximate quantities if known.</p> <p>2. Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (i.e., domestic sewage; industrial, containing the following chemicals: . . .; agricultural; etc.) Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans expected to be served by the system or systems.</p>	

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<p>c. Water runoff (including stormwater):</p> <ol style="list-style-type: none"> <li>Describe the source of runoff (including stormwater) and method of collection and disposal, if any. Include quantities, if known. Where will this water flow? Will this water flow into other waters? If so, describe.</li> <li>Could waste materials enter ground or surface waters?  <input type="checkbox"/> Yes    <input type="checkbox"/> No    If so, generally describe.</li> </ol> <p>d. Proposed measures to reduce or control surface, ground and runoff water impacts, if any:</p>	
<p><b>4. Plants</b></p> <p>a. Check or circle types of vegetation found on the site:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Deciduous tree: alder, maple, aspen, other</li> <li><input type="checkbox"/> Evergreen tree: fir, cedar, pine, other</li> <li><input type="checkbox"/> Shrubs</li> <li><input type="checkbox"/> Grass</li> <li><input type="checkbox"/> Pasture</li> <li><input type="checkbox"/> Crop or grain</li> <li><input type="checkbox"/> Wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other</li> <li><input type="checkbox"/> Water plants: water lily, eelgrass, milfoil, other</li> <li><input type="checkbox"/> Other _____</li> </ul>	





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<p>d. Proposed measures to preserve or enhance wildlife, if any:</p>	
<p><b>6. Energy and natural resources</b></p> <p>a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.</p> <p>b. Would your project affect the potential use of solar energy by adjacent properties? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, generally describe.</p> <p>c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:</p>	

To be completed by applicant	Evaluation for Agency Use Only
<p><b>7. Environmental health</b></p> <p>a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill or hazardous waste that could occur as a result of this proposal? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, describe.</p> <p>1. Describe special emergency services that might be required.</p> <p>2. Proposed measures to reduce or control environmental health hazards, if any:</p> <p>b. Noise</p> <p>1. What types of noise exist in the area which may affect your project (i.e., traffic, equipment, operation, other)?</p> <p>2. What types and levels of noise would be created by or associated with the project on a short-term or long-term basis (i.e., traffic, construction, operation, other)? Indicate what hours noise would come from the site.</p> <p>3. Proposed measures to reduce or control noise impacts, if any:</p>	



To be completed by applicant	Evaluation for Agency Use Only
<p>h. Has any part of the site been classified as an "environmentally sensitive" area? <input type="checkbox"/> Yes <input type="checkbox"/> No Is so, specify.</p> <p>i. Approximately how many people would reside or work in the completed project?</p> <p>j. Proposed measures to avoid or reduce displacement impacts, if any:</p> <p>k. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:</p>	
<p><b>9. Housing</b></p> <p>a. Approximately how many units would be provided, if any? Indicate whether high, middle or low-income housing.</p> <p>b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle or low-income housing.</p>	



To be completed by applicant	Evaluation for Agency Use Only
<p>c. What existing off-site sources of light or glare may affect your proposal?</p>  <p>d. Proposed measures to reduce or control light and glare impacts, if any:</p>  <p><b>12. Recreation</b></p> <p>a. What designated and informal recreational opportunities are in the immediate vicinity?</p>  <p>b. Would the proposed project displace any existing recreational uses?  <input type="checkbox"/> Yes    <input type="checkbox"/> No    If so, describe.</p>  <p>c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, in any:</p>	







[illegible]

**C. Signature**

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

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Signature

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Date submitted

**Check out the DDES Web site at [www.kingcounty.gov/permits](http://www.kingcounty.gov/permits)**